

PBNCA Special Meeting and Annual Meeting  
January 25, 2018  
Palm Beach National Golf Course Club House

#### MINUTES

##### Special Meeting – Amendments to By Laws

- Quorum Established.
- Meeting called to order at 7:13 pm by Sally Postmus, President
- 52 yes votes 0 no votes – counted by Gary Hodach and Deanna Lessard, tally sheet attached.

##### Annual Meeting

- Quorum Established.
- Meeting called to order at 7:23pm by Sally Postmus, President
- Reading of the minutes from June 8, 2017 were waived, voted and seconded
- Summary of the last six months - Thanks to everyone that worked so hard on all of the events, Halloween event, Food Drive, Toy Drive, Santa event. Your participation is appreciated and we couldn't do it without everyone's support.
- Financial Report was presented by Michele Cronin.
- Membership – we have approximately 163 members at this time, we will have a membership drive in February, all members are asked to fill out a new form so that we can update our records. We would like to have all members paid by April. 51% is needed for us to have a voice in any county issues.
- Committee reports-Scholarship applications to be updated, new members needed for Scholarship Committee. Welcome Wagon could use donations and is looking for more members.
- Road Clean Up – thank you to Leah Wilson-Griffith for the wonderful job she is doing. If you haven't joined us for a clean-up, we would love to have you at our next one.
- Election of Officers/Board of Directors- Officers were re-elected by vote Sally Postmus, President, Michele Cronin, Treasurer, Alice Hodach, Vice President, Sue Figler, Secretary
- New Business- Logo Contest – date to be announced, Sue Figler will chair, Easter event – March 24, Mary Kay will chair, BBQ – April 15, this will be an RSVP event.
- Semi-annual meeting suggestions are Turnpike Update- DOT Representative, Water lines- County Representative, PBSO representative
- FB – great forum for the community, it was very helpful during the hurricane to keep everyone updated. Posting on Facebook is encouraged. The Administrators of the PBN Facebook reserve the right to remove any post they feel is inappropriate, not factual, etc.
- Those in attendance received a handout with the PBSO Non-Emergency and Code Enforcement contact information.
- Floor thanked the Officers for all their hard work.
- Thank you to Dona Thornton who donated her 50/50 raffle money to the scholarship fund
- Meeting adjourned at 8:00 pm

Respectfully submitted  
Sue Figler, Recording Secretary

**PALM BEACH NATIONAL CIVIC ASSOCIATION FINANCIAL REPORT**

**JUNE 1<sup>ST</sup>, 2017 – JANUARY 18<sup>TH</sup>, 2018**

Beginning Balance (\$1,931.00 allocated to Scholarship Fund)	\$ 4,511.17
Regular Income – Membership Dues	\$ 4,350.00
Donations – Scholarship Fund	\$ 1,041.00
Donations – Events (Halloween \$50.00/Santa Breakfast \$100.00)	\$ 150.00
TOTAL	\$10,052.17

Expenses	
Scholarships awarded	\$(2,000.00)
Insurance (Accident Liability \$681.22/Director & Officer Liability \$744.00)	\$(1,425.22)
Storage Unit (Extra Space Storage \$753.28/Lake Worth Storage \$523.80)	\$(1,277.08)*
Business License – Sunbiz (2 @\$61.25)	\$( 122.50)
Website (2 years 2017-2019)	\$( 224.20)
Google Groups E-mail account	\$( 30.34)
USPS PO Box	\$( 108.00)
Membership & Board (AR) Meetings	\$( 21.96)
Events	
Halloween	\$( 300.16)
Santa Breakfast (\$1,309.49 minus \$984.00 tickets sold)	\$( 325.49)
Membership/Newsletters/Flyers	\$( 541.96)
Miscellaneous (garage sale signs, ink, frames, gift cards)	\$( 159.66)
Bank Fees	\$( 4.00)
Funds retained to Scholarship Fund	\$( 972.00)
TOTAL	\$(7,512.57)
 TOTAL FUNDS AVAILABLE	 \$ <u>2,539.60</u>

\*Refund of \$565.00 pending from Extra Space Storage and will be added to funds available

Total Membership for 2017: 163 (estimated)

2017/2018 approved budget based on 12 months June 1<sup>st</sup>, 2017 – May 31<sup>st</sup>, 2018

Projected income was based on 201 memberships equaling \$6,060.00.

Expenditures were estimated at \$6,867.00. Approval of the deficit of expenditures was based on an identified surplus of funds from the prior fiscal year. Fifty-six percent of the total has been expended. If fiscal year continued through May 31<sup>st</sup>, the projection of utilized expenditures would be approximately 82%.

f2018 Budget to be approval by Board of Directors at first meeting on February 22<sup>nd</sup>. (actual date to be determined)