

PALM BEACH NATIONAL CIVIC ASSOCIATION  
AREA REPS/COMMITTEE MEETING  
SEPTEMBER 27, 2016  
MEETING MINUTES

Meeting started at 7:10pm at the Palm Beach National Clubhouse

Brian Smith, President, started the meeting thanking everyone for coming. He also thanked Karen Petrella, Vice President for organizing and coordinating with the area reps.

Karen Petrella Nominated Deanna Lessard as Second Vice President. A motion was put forth to the Board to nominate Deanna Lessard to Second Vice President. It was seconded.

Brian Smith announced that he will be resigning as President of the PBNCA. He stated that in the Bylaws, the Vice President takes over. A motion was put forth to the board to Nominate Karen Petrella to be President, it was seconded.

A motion was put forth to the board to nominate Deanna Lessard to be First Vice President, it was seconded. Karen asked those in attendance if anyone would want to be the 2<sup>nd</sup> Vice President. The answer was no. Karen said that she would search for a new Vice President.

Karen said that the Civic Association has formed a relationship with the Clubhouse. From this time forward, there will be no charge for using the clubhouse for meetings. Karen stated that the clubhouse will have a new chef starting in November of 2016 and that they will be open for lunch. The clubhouse will hold their own events in addition to ours. They will print flyers and give them to us to be distributed to the neighborhood by the Area Reps.

**Area Reps:**

We have 23 reps for the neighborhood. According to the Bylaws, there should be 33-35 reps. A request was put forth asking for someone to assist Tara in her area. Amanda Frost said she will help her with her area. Karen read the list of area reps and asked for a new rep for Marion Terrace. Sue and Dave Figler volunteered to cover that area. Alice Hodach volunteered to cover Balustrol. A question was asked about Pinehurst on whether we should keep that area informed of PBNCA events and meetings. It was agreed to continue including the Pinehurst area. It was discussed and agreed that when going to homes, the area reps go in pairs.

Having business cards to hand out was discussed. A suggestion was made that for the Area Reps, we print business cards with the PBNCA logo on them and a space where they can write their name and phone number on the card. Business cards could be printed for the board members with their names on them. Name tags would be a good idea too. The name tags would only have the PBNCA logo on it and along with persons title. No name will appear on the tags, that way the name tag can go from person to person as area reps and board members change.

Karen asked if anybody knew of anyone who could do the printing. Jim Morris will be contacted to see if he can help or advise with the printing of business cards.

### **Committees:**

Welcome Wagon Committee is operating well and ready to give out more baskets to new homeowners.

An Advisory committee will be formed. It will consist of both men and women on this committee.

Events Committee: there should be at least 9 people on this committee. There are a lot of people interested to be on the Committee. We need a chair for this Committee. An events committee meeting will be planned soon.

The membership Committee should also handle the Neighborhood Directory. As of this date we have a 39% membership.

Steve Krupa said that for the directory, we should merge the current neighborhood list we have with the MLS. Someone would need to go through the lists and confirm the addresses. In the directory there should be a history of the neighborhood. At the next neighborhood meeting we will discuss if we still want to go forward with the directory.

It was brought up to form an Ordinance Committee. After discussion with those in attendance, It was agreed that we don't need to form this committee. Each person could contact the County themselves. Alice Hodach gave the name of who to contact for Code Enforcement with the County. The name is Nicole Davis. It was discussed that at the Semi Annual meeting we will discuss County Code enforcement. We will have handouts with information on code enforcement along with the name and phone number on who to contact when they see a violation.

Caiden Routhier will chair the Youth committee. He will help to organize the committee and also get the word out to the youth in the neighborhood on the different activities they can participate in.

Adopt a road and Scholarship will be combined. Kathleen Hartman will assist with the Scholarship Committee. Community Service hours for Adopt a Road are given to those who participate. Those participating receive Four hours of community service for participating.

It was discussed to have a kids social. For example, A Movie and Pizza night or a Food Truck Social. A youth volunteer should be involved with planning these types of events.

### **Upcoming events:**

Halloween Social is set for October 29<sup>th</sup>. We need a committee to start working on it. Mary Kay Wilson who usually spearheads this event will not be available to run the event. We will be asking for help with this event. Candy and George Lucier will donate half the cost of the bounce house.

Garage Sale is November 5

Food Drive is November 12. If someone is going to be out of town. They can leave their canned goods at their area reps home for distribution.

Breakfast with Santa is scheduled for December 10. Santa will ride the firetruck through the neighborhood prior to the breakfast.

There was a discussion on using Royal Poinciana for the Santa breakfast. The Santa Breakfast has been there the last two years, instead of the clubhouse. The clubhouse is willing to move forward and would like to host the event. A vote was put forth to those in attendance and it was voted to have the event at the Clubhouse. There will be a new Santa contracted by the association to participate in the event. The vintage Firetruck provided by Buddy Yarborough was confirmed.

Toy drive is December 10<sup>th</sup>

The semi-annual meeting is scheduled for January 19<sup>th</sup>, 2017

The Annual meeting is scheduled for May 18, 2017

A discussion was held, that at each meeting a donation of a \$1.00 be collected. It was suggested to give the money collected to a needy family in the neighborhood. It was also suggested to give the money as a free membership. Nothing was decided at this time.

The area reps will be given an updated list of their area so they will know who has paid and who has not.

Meeting concluded at 8:32pm

Meeting Minutes Respectfully submitted by Sally Postmus, Secretary